



CTTA EMPLOYMENT APPLICATION

Central Texas Tennis Association (CTTA) is a non-profit tennis organization offering reduced instruction for juniors, adults, and seniors in or community. Our summer program, NJTL provides enjoyable summer fun with tennis, arts and crafts, field trips, and much more.

To apply for CTTA Summer Opportunities:

- You must be 16 and over (employment) or 14 years old (volunteer)
- Salary is based on experience and starts at \$8.00/hr.
- Complete the downloadable application and return via fax (512) 280-5972

OR

- Email to spernell@cttatennis.org

OR

- Mail to CTTA-NJTL P.O. Box 151014, Austin, TX 78715

A background check will be performed, please provide the following documentation:

- Proof of age (Birth Certificate, Driver's License, or Valid U.S. Passport)
- Proof of Social Security Number

SUBMISSION OF APPLICATION DOES NOT GUARANTEE EMPLOYMENT

For more information or if you have any questions about completing the application please call 512-466-6545 or email spernell@cttatennis.org



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PLEASE NOTE: CTTA will not accept incomplete application; you must submit all requested documentation in order to be considered. If you have no information to enter in a section, please write N/A.

Name and Address	
Name (First, MI, Last)	Social Security Number
Mailing Address	
City, State, and Zip Code	
Telephone	Alternate Phone
Date of Birth / Age	Email Address

Additional Information		
Have you been employed with this organization in the past? Yes <input type="checkbox"/> No <input type="checkbox"/>		
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States. ** Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony? ** Yes <input type="checkbox"/> No <input type="checkbox"/>		
If Yes, please explain: 		
** These questions must be answered in order to be considered for employment		
Do you have a driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>	Driver's license number	State Issued

Job Type/Preference					
<input type="checkbox"/> No Preference	<input type="checkbox"/> Monday Time:	<input type="checkbox"/> Tuesday Time:	<input type="checkbox"/> Wednesday Time:	<input type="checkbox"/> Thursday Time:	<input type="checkbox"/> Friday Time:
Date available to start	Site Preference #1		Site Preference #2		

Education (high school, college, business/trade school)

School	Location	Years Attended	Major	Degree or Diploma

Work History

Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact Supervisor Yes <input type="checkbox"/> No <input type="checkbox"/>	

Reason for leaving?

Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact Supervisor Yes <input type="checkbox"/> No <input type="checkbox"/>	

Reason for leaving?

Job Title	From	To	Hrs/Week	Employer
Address	Phone	Supervisor	May we contact Supervisor Yes <input type="checkbox"/> No <input type="checkbox"/>	

Reason for leaving?

References

Name	Address	Phone Number	Relationship

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading information, my application may be rejected or my employment with this company terminated.

Signature	Date
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