

# Welcome to NJTL Summer Camp



Dear Parent or Guardian,

We are glad your child is joining us for the Summer Youth Tennis Program. The program is a collaborative effort between the Austin Parks and Recreation Department (PARC) and Central Texas Tennis Association (CTTA), a chapter of the National Junior Tennis & Learning network or NJTL. Founded in 1969 by the late Arthur Ashe, NJTL uses tennis to reach out to the community and provide for the healthy development of young people on and off the court. Established in August 1997, the Central Texas Tennis Association of Austin, Texas, is a 501 (c) (3) non-profit, tax-exempt organization, celebrating 24 years! We want this summer to be a positive experience and have composed this parent letter to make sure you are aware of what to expect.

**\*\*Reminder:** Please note, due to a limited enrollment (minimum of 6), sites may be combined. Instructors and Program Director will notify you if this becomes the case.

**Program Staff:** Feel free to contact our office with any questions, complaints, comments, or if you are interested in becoming a volunteer (requires background clearance).

Director, Coach Sarah Pernel at (512) 466-6545  
Secretary, Jennifer Blakely at [cttatennis512@gmail.com](mailto:cttatennis512@gmail.com)

Parents will also receive contact information for the Coach at their site(s). You can speak directly to them for absences, early pickups, or any other questions/concerns at your site.

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**Registration Policy:** Each student must be registered prior to beginning class. Online registration and downloadable form is available at [www.cttatennis.org](http://www.cttatennis.org). Students must have all required paperwork submitted along with payment by the end of the first week of class.

**For Class:** Students must wear tennis shoes and comfortable clothes for tennis class. Sunscreen, hats, and refillable water bottle to help deal with the heat. Using the restroom prior to class time is advised. Equipment is provided for use during class. Please label racquets and any other personal items with student's name.

## **Schedule (sites may vary slightly based on days/times and students)**

7:45 Early check-in (kids play-time supervised by staff)  
8:05 Physical warm-up, icebreaker activities  
8:45 Skills Development  
9:50 Break  
10:00 Skills Development  
11:15 Lunch & Free Play  
11:45 Clean-up  
Noon Dismissal

## **ATC Schedule (sites may vary slightly based on days/times)**

7:45 Early check-in (kids play-time supervised by staff)  
8:10 Warm-up, icebreaker activities  
8:30 Tennis Skills Development  
10:45 Wiggle Time (Cool down activities involving music)  
11:45 Lunch & Free Play  
12:45 Warm-up, icebreaker activities  
1:00 Tennis Skills Development  
3:00 ACTIVITY (See below)  
3:45 Clean Up & Free Time  
4:00 Dismissal

## **Daily Activity**

Monday	Nature Walk
Tuesday	Bike Ride (some bikes provided)
Wednesday	Science Club
Thursday	Arts & Crafts
Friday	Water Fun

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**Drop-Off & Pick-Up Policy:** Children must be signed in & out by parent or guardian daily. Pick up should be on time at the end of their designated class time. The tennis instructors supervise students during tennis class only and cannot be responsible for students outside of class. Late pick-ups should be coordinated with instructor. Parents are welcomed to watch classes from outside of the court area but should not interfere with the class. Only cleared volunteers may assist instructor with the children.

**Behavior Policy:** Maintaining a safe and positive environment is a priority. If a student becomes a consistent problem in class, the parent or guardian will be notified, and child may be dismissed.

**T-Shirts:** As part of registration fee, students will receive one program t-shirt during the summer, even if he or she attends both sessions. Program t-shirts must be worn during field-trips or other special scheduled days. Site instructor will notify students and parents during those times.

**Lunch/Snacks:** Each site will set aside a time for students to have a morning and afternoon snack provided by CTTA. Students may also bring snacks at their discretion. Some sites have an indoor lunch program provided by the City of Austin. Speak with your instructor for more details. For sites without a lunch program, students will be responsible for their own lunch.

**Rain Policy:** In case of rain, that makes the tennis courts wet and therefore unplayable, class will not be held. Classes resume regular schedule as soon as possible and classes cancelled due to weather can be made up on a different day/site or session. Coaches and staff will do their best to notify Parents/Guardians in a timely manner, but please use your best judgment.

**Emergency:** Parents and/or guardians will be contacted in the event of an emergency illness or accident. Not all accidents are considered emergency but will be recorded and provided to you upon pick-up. Please discuss any unusual circumstances or allergies that were not mentioned, to your site instructor.

**COVID-19 Precautions:** We do our very best to ensure all students, staff, and volunteers are safe and stay healthy. With the recent health concerns over COVID-19, we are diligent in our safety procedures. Each day students will have temperature checks when checking-in. They will also be advised to adhere to stay at least 6ft from one another (as possible) and wear a mask and use hand sanitizer as needed. Students DO NOT have to wear mask during activities but are encouraged to wear them during down time.

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**Field Trips:** Each summer we attend Camp Glimmer @ Candlelight Ranch in Marble Falls. Students are welcomed to attend during their respective session. Permission slips will be given to those attending. CTTA will provide bus transportation for those who choose to attend. Parents/Guardians are welcomed to attend as chaperones and may use their personal transportation. Lunch is provided and every effort is made to accommodate various dietary needs, however, students can bring their own lunch/snacks as they see fit. Further details will be provided by your site Coach.

**Guest:** Throughout the Summer, we may have guest Coaches to assist our staff. CTTA has two Professional Coaches that may bring tennis instruction to our advanced students at certain sites. Other guests may be Pro's at local tennis centers, USTA staff, or friends of CTTA. There may also be guest who will conduct our Reading Hour, Arts & Crafts, or Science Club activities. We feel that it is important for our students to see how tennis has affected others in the community, which may increase their interest as well. All will have the required clearance to work with our students.

**NJTL End of Summer Kids' Day:** The celebratory season-ending event where students, family, friends, and the community come together for a great afternoon. Students will have the opportunity to showcase what they've learned throughout their time at camp. This event includes special presentations, tennis tournament, entertainment, snacks, and a chance to display their work from the various activities. Details will be given out by instructors.

**Supporting our Program:** Financial support helps us continue offering free and reduced cost youth programs and opportunities to the community. Please feel free to offer any assistance, monetary or in-kind. All support is considered tax-deductible. Make checks/money orders payable to CTTA and mailed to P.O. Box 151014, Austin, TX 78715. You can also make an online donation on our website at [www.cttatennis.org](http://www.cttatennis.org).